



**Wednesday, September 20, 2023
Regular Meeting**

**Administration Building
4567 Route 9 North
Howell, New Jersey 07731**

7:00 PM

At 7:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note Board Meeting is recorded for future possible airing on the district and other media venues.

A. Call to Order

Subject	1. Notice of Meeting
Meeting	Sep 20, 2023 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

The Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on September 20, 2023, in the Main Meeting Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

The meeting may be viewed through the district website.

Mr. Albert Miller, Board President
Mrs. Cristy Mangano, Board Vice President
Mrs. Alexandria Langenberger, Board Member
Dr. Stephen Levine, Board Member
Dr. Denise Lowe, Board Member
Mrs. MaryRose Malley, Board Member
Mr. Joseph Mauer, Board Member
Mrs. Jennifer Okerson, Board Member
Mr. Ira Thor, Board Member

Subject	2. Board Goals
Meeting	Sep 20, 2023 - Regular Meeting
Category	A. Call to Order
Access	Public

Type Procedural

Howell Township Board of Education Strategic Plan Aligned Goals

Governance

Ensure the use of data to monitor progress towards district mission, vision, and goals.

Learner Success

Improve academic, social, and emotional growth for all children, especially student populations disproportionately impacted by the pandemic and related causes.

Equity

Enact culturally proficient practices and ensure equity and access in an actively inclusive learning community.

Boardsmanship

Enhance governance through procedures that sustain trust between board members.

Finance

Preserve educational priorities through fiscally responsible governance and diligent budgeting.

Subject 3. Statement to the Public

Meeting Sep 20, 2023 - Regular Meeting

Category A. Call to Order

Access Public

Type Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

Subject 4. District Goals

Meeting Sep 20, 2023 - Regular Meeting

Category A. Call to Order

Access Public

Type Procedural

District Goals 22 -23

Learner Success:

Close typical and pandemic-related learning gaps through accelerated and small-group learning experiences, multi-tiered interventions, frequent progress monitoring, and adjusted learning plans based on monitoring outcomes.

District Culture & Climate:

Sustain a positive culture of learning while supporting the social and emotional needs of all members of our school community with an emphasis on equity and culturally proficient practices.

Community Interaction:

Invigorate community and district outreach and interaction through a broad spectrum of communication platforms.

Technology:

Transform educational settings through the use of technology to foster progressive learning environments.

Subject

5. Roll Call

Meeting Sep 20, 2023 - Regular Meeting
Category A. Call to Order
Access Public
Type Procedural

Subject

6. Salute to Flag

Meeting Sep 20, 2023 - Regular Meeting
Category A. Call to Order
Access Public
Type Procedural

Subject

7. Statement of Mission and Vision Statement

Meeting Sep 20, 2023 - Regular Meeting
Category A. Call to Order
Access Public
Type Procedural

Subject

8. Announcement by President

Meeting Sep 20, 2023 - Regular Meeting
Category A. Call to Order
Access Public
Type Information, Procedural

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on September 13, 2023.

B. Comments

Subject 1. Board President's Comments

Meeting Sep 20, 2023 - Regular Meeting
Category B. Comments
Access Public
Type Information

C. Reports

Subject 1. Superintendent's Report on Recognitions

Meeting Sep 20, 2023 - Regular Meeting
Category C. Reports
Access Public
Type Reports

D. Recognitions

Subject 1. Student/Staff Recognitions

Meeting Sep 20, 2023 - Regular Meeting
Category D. Recognitions
Access Public
Type Information, Recognition

1. Howell Township Education Foundation Grant Recipients

E. Reports

Subject 1. Balance of Superintendent's and Board Secretary's Reports

Meeting Sep 20, 2023 - Regular Meeting

Category E. Reports
Access Public
Type Information, Reports
1. Update
2. Suspensions

F. Committee Updates and Liaison Reports

Subject 1. Updates and Reports
Meeting Sep 20, 2023 - Regular Meeting
Category F. Committee Updates and Liaison Reports
Access Public
Type Discussion, Information

G. Discussion Items

Subject 1. Discussion Items May Result In Board Action
Meeting Sep 20, 2023 - Regular Meeting
Category G. Discussion Items
Access Public
Type Discussion
1. Preschool Expansion Facility Designation and District Reorganization
2. English as a Second Language Program
3. Policy 5756

H. Comments from Public

Subject 1. Public Comment Statement
Meeting Sep 20, 2023 - Regular Meeting
Category H. Comments from Public
Access Public
Type Information

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or to enter into a question-and-answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with its Bylaw, the Board will limit each speaker's comments to 3 minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized and called by the presiding officer. In accordance with Bylaw 0167, please sign in at one of the locations this evening with your full name, home address and other information needed to allow the district to contact you to respond to your comments if needed after this evening. The Presiding Officer or designee will use this list to call up residents that supplied their full name and address by their full name to speak during each Public Comment session. Please remember all comments are to be directed to the Presiding Officer, and not individual Board

Members or members of Administration. Once your three minutes have expired, please step away from the podium so the next member of the Public can have a chance to speak as well. We understand certain matters can invoke strong emotional feelings on both sides of the issue. The Board will maintain a level of decorum toward all speakers. Everyone is expected to maintain their own courtesy and civility toward the Board, Administration and more importantly, towards each other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot abide by that will be asked to leave the room (or the meeting). As reflected in our policy, each Public Comment portion of the meeting tonight is 45 minutes with the President being the official timekeeper. Please note, some of the time during our second public comment section will be used for comments sent in via email. Since not all issues before the Board can be resolved immediately the Board will not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into the matter. This allows for as many people as possible to speak during our meetings. We thank you in advance for your cooperation.

Subject	2. Public Comments
Meeting	Sep 20, 2023 - Regular Meeting
Category	H. Comments from Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

I. Executive Session

Subject	1. Enter into Executive Session
Meeting	Sep 20, 2023 - Regular Meeting
Category	I. Executive Session
Access	Public
Type	Action

Recommended Action	WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:
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1. HIB
2. Personnel

Subject **2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session**

Meeting Sep 20, 2023 - Regular Meeting

Category I. Executive Session

Access Public

Type Information

J. Minutes and Correspondence

Subject **1. Minutes**

Meeting Sep 20, 2023 - Regular Meeting

Category J. Minutes and Correspondence

Access Public

Type Action, Minutes

Recommended Action Approve the minutes of the August 23, 2023 Regular Board of Education Meeting and Executive Session minutes, as attached.

Minutes [View Minutes](#) for Aug 23, 2023 - Regular Meeting

Subject **2. Correspondence**

Meeting Sep 20, 2023 - Regular Meeting

Category J. Minutes and Correspondence

Access Public

Type Information

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

K. Unfinished Business

Subject **1. Unfinished Business**

Meeting Sep 20, 2023 - Regular Meeting

Category K. Unfinished Business

Access Public

Type Discussion

L. New Business - Consent Agenda

Subject **1. Approval of Consent Agenda**

Meeting Sep 20, 2023 - Regular Meeting

Category L. New Business - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Motion to approve consent agenda and any addenda items as recommended by the Superintendent of Schools. [Abstentions to items will be noted in the minutes.]

M. Enrollment

N. 0000 Bylaws-Consent Agenda

O. 2000 Programs - Consent Agenda

Subject **1. Monmouth County Arts Middle School Participation**

Meeting Sep 20, 2023 - Regular Meeting

Category O. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve participation in the Monmouth County Arts Middle School Program, one day per week for twelve weeks, Thursdays, February 8, 2024-May 9, 2024 from 1:30 p.m. - 4:30 p.m. Transportation provided by the Monmouth County Arts Middle School. Program expenses are the responsibility of the parent/guardian.

Executive File Attachments
[TANJ 2023 Participation Agreement.pdf \(173 KB\)](#)

Subject **2. Approval of Manual**

Meeting Sep 20, 2023 - Regular Meeting

Category O. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the Board of Education Member Manual for the 2023-2024 school year.

Executive File Attachments
[Howell Board Member Manual 2023-2024 \(3\).pdf \(4,498 KB\)](#)

P. 3000 Professional Staff - Consent Agenda

Subject **1. Appointment of Teacher**

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Amanda Rienzo, to the position of English as a Second Language Teacher, at Middle School South, at Step 3 MA, \$59,800, effective October 31, 2023, or sooner. (New Section)
*PENDING CRIMINAL HISTORY

Subject 2. Appointment of Teacher

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Kimberly Sansil, to the position of Grade 3 Teacher, at Ramtown, at Step 1 BA, \$57,800, prorated, effective September 21, 2023. (New Section)

Subject 3. Rescind Appointment

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Rescind the appointment of Danielle Stropoli from the position of Grade 3 Teacher at Ramtown School for the 2023-2024 school year at a salary of \$60,300. (Previously approved August 23, 2023)

Subject 4. Approval of LOA for Teacher

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Kimberly Hirzel, Grade 1 Teacher at Land O'Pines School:

LEAVE	FROM	THROUGH
Maternity Leave	November 27, 2023	January 29, 2024
With Pay	(39 Sick Days)	

With Benefits		
Family Leave	January 30, 2024	April 30, 2024
Without Pay	(12 weeks)	
With Benefits		

Subject 5. Approval of LOA for Teacher

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the following leave of absence for Joyce Orsini, Special Education Teacher at Middle School North (previously approved 8/23/2023):

LEAVE	FROM	THROUGH
Family Leave	September 1, 2023	November 24, 2023
Without Pay	(12 weeks)	
With Benefits		

Subject 6. Approval of LOA for Speech Correctionist

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the following leave of absence for Miriam Weiss, Speech Correctionist at Memorial School (previously approved 7/19/2023):

LEAVE	FROM	THROUGH
Maternity Leave	September 26, 2023	November 1, 2023
Without Pay		
With Benefits		
Family Leave	November 2, 2023	February 7, 2024
Without Pay	(12 Weeks)	
With Benefits		
Extended Maternity Leave	February 8, 2024	May 21, 2024
Without Pay		
Without Benefits		

Subject 7. Appointment of Substitute Limited Employment Contract

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Marnie Morabito, to the position of Speech Correctionist at Memorial, effective September 26, 2023 through May 21, 2024, at a salary of \$46,240.00, prorated. (Substitute Limited Employment Contract) (Rpl. M.Weiss- LOA). *PENDING CRIMINAL HISTORY

Subject 8. Amendment of LOA for Teacher

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the following leave of absence for Angela Licata, Kindergarten Teacher at Taunton School:

LEAVE	FROM	TO
Family Leave	September 1, 2023	November 24, 2023
Without Pay	(12 weeks)	
With Benefits		
Extended Maternity Leave	November 27, 2023	June 30, 2024
Without Pay		
Without Benefits		

Subject 9. Appointment of Substitute Limited Employment Contract

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Shannon DesRochers, to the position of Special Education Teacher at Newbury, retroactive to September 1, 2023 through November 24, 2023, at a salary of \$46,240.00, prorated. (Substitute Limited Employment Contract) (Rpl. G. Bernhardt- LOA).

Subject 10. Approval of Staff Transfer(s)

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached list of staff transfers for the 2023-2024 school year:

File Attachments
[2023-2024 Staff Transfers.pdf \(95 KB\)](#)

Subject 11. Appointment of Teacher

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Stefani Popek, to the position of Grade 2 Teacher at Land O'Pines, at Step 3 BA, \$58,300, effective September 26, 2023. (Rpl. J. Harrison- Transfer) *PENDING CRIMINAL HISTORY

Subject 12. Approval of Substitute Teacher(s) \$115 Per Day

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2023-2024 school year at the rate of \$115 per day, as needed. *PENDING CRIMINAL HISTORY/CERTIFICATION

Celeste Mahon*	Danielle Stropoli
Amanda Bastone*	

Subject 13. Approval of Substitute Teacher(s) \$97 Per Day

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2023-2024 school year at the rate of \$97 per day, as needed. *PENDING CRIMINAL HISTORY/CERTIFICATION

Kylie Bitsko*	Sophia Motola*
Morgan Pietrangelo*	Thomas Archibold*
Catherine Henderson*	Kaylee Johnson*
Amanda Koneful*	Yasmeen Panjwani*

Subject 14. Approval of Early Arrival/Late Dismissal Facilitators

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the utilization of all faculty members as Early Arrival/Late Dismissal Facilitators at \$25 per session, retroactive to September 7, 2023 through June 30, 2024 as needed.

Subject 15. Approval of Classroom Observation(s)

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following list of individual(s) to complete their hourly classroom observation requirements in the Howell Township Public Schools:

NAME	TIME	SCHOOL
Dannika Alvich, University of Phoenix	September 21, 2023 - December 23, 2023 25 Hours Observation	Erin Beelitz, Ardena
Cristina Arrigo, Georgian Court University	September 21, 2023 - December 23, 2023 60 Hours Observation	Marissa Samilow, Memorial
Danielle Chenoweth, Monmouth University	September 21, 2023 - December 23, 2023 75 Hours Observation	Catherine Milchman, Memorial
Kaitlin Chillemi, Monmouth University	September 21, 2023 - December 23, 2023 75 Hours Observation	Jain Miller, Adelphia
Mary Gresco, Georgian Court University	September 21, 2023 - December 23, 2023 50 Hours Observation	Lynn Ganjoin, Griebbling

Subject 16. Approval of Internship(s)

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to complete their internship(s) requirements in the Howell Township Public Schools for the 2023-2024 school year: *PENDING CRIMINAL HISTORY

NAME	TIME	SCHOOL
Shira Rabi*, Nova Southeastern University	September 21, 2023 - December 23, 2023, Internship	Sarena Berkowitz, Land O'Pines
Sarah Crawford*, Seton Hall University	September 21, 2023 - December 23, 2023 Internship	Leonora Bradley, Memorial

Subject 17. Appointment of New Teacher Mentor(s)

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following New Teacher Mentor(s) for the 2023-2024 school year:

NAME	MENTOR/SCHOOL	PAYMENT
Brianna Platt	Nicole McCreesh/Taunton	\$700.00
Joshua Tillander	Melissa Donohue/Itinerant	\$525.00
Natalia Zepeda	Jaclyn Higginson/MSS	\$150.00
Shannon DesRochers	Tara Dixon/Newbury	\$225.00
John Limaldi	Chris Seiler/MSS	\$700.00
Matthew Nichay	Joshua Caruso/MSS	\$375.00
Bianca Panella	Lisa Parshelunis/Griebing	\$700.00
Rosa Deakyne	Robin Brady/MSS	\$525.00
Erin Calichio	Nicole Tardibuono/Griebing	\$225.00
Jennifer Kohler	Angela O'Cone	\$225.00

Subject 18. Change in Salary and Track

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the change of salary and track for the following individual(s) effective September 1, 2023:

Goals [To attract, motivate, retain and invigorate talent teams to influence a community of learners.](#)

NAME/SCHOOL	FROM	TO
Angela Lee / LOP	Step 2 BA+30/\$59,050	Step 2 MA/\$59,550
Gianna Skowronski / Newbury	Step 1 BA+30/\$58,800	Step 1 MA/\$59,300

Subject **19. Second Read Policy 3217**

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve Second Read Policy 3217 - Use of Corporal Punishment

File Attachments
[Policy 3217 Second Read .pdf \(101 KB\)](#)

Subject **20. Approval of Tuition Reimbursement**

Meeting Sep 20, 2023 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the reimbursement of 50% of the tuition cost for the attached graduate course(s) being taken during the 2023-2024 school year. The attached staff member(s) shall be reimbursed consistent with contract upon the successful completion of the course(s):

Goals [To attract, motivate, retain and invigorate talent teams to influence a community of learners.](#)

File Attachments
[Tuition Reimbursement 9.20.23.pdf \(51 KB\)](#)

Subject 21. Approve the ESL/Bilingual Parent Workshop Facilitators for the 2023-2024 SY:

Meeting Sep 20, 2023 - Regular Meeting
Category P. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve the following staff members to the position of the ESL Bilingual Parent Workshop Facilitators for the 2023-2024 SY (Title I and III Grant Funded):

Goals [To attract, motivate, retain and invigorate talent teams to influence a community of learners.](#)
[To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)
[Enhance community engagement, awareness and support.](#)

STFF MEMBER	SCHOOL	STIPEND
Suzanne Antico	Adelphia	\$400.00
Stella Cohen	Adelphia	\$400.00
Maria Silvestri	Adelphia	\$400.00
Raven Hayek	Ardena	\$400.00
Patricia Pickering	Ardena	\$400.00
Jessica Corsentino	Greenville	\$400.00
Linda DeSimone	Greenville	\$400.00
Gabriella Marzella	Ramtown	\$400.00
Ana Warner	Ramtown	\$400.00
Kalina Ferencei	MSNorth	\$400.00
Alyssa Haake	MSNorth	\$400.00
Natalie Clifford	MSSouth	\$400.00
Amanda Rienza	MSSouth	\$400.00

Subject 22. Authorization of Workshop Mileage and Registration

Meeting Sep 20, 2023 - Regular Meeting
Category P. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

File Attachments
[Workshop Spreadsheet 9-20-23 Mtgt.pdf \(63 KB\)](#)

Q. 4000 Support Staff - Consent Agenda

Subject 1. Appointment of Paraprofessional(s) for Preschool

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following to the position of Paraprofessional(s) for Preschool, to be funded by PEA and/or General Fund *PENDING CRIMINAL HISTORY

NAME	SCHOOL	EFFECTIVE	SALARY
Jennifer Snee*	Taunton	Retroactive to 9/7/2023	\$28,675, prorated
Kayla Blumberg*	LOP	9/27/2023	\$22,940, prorated
Amanda Bastone*	LOP	9/22/2023	\$28,675, prorated

Subject 2. Resignation of Paraprofessional

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Corrine Carhuff-Pickell, Paraprofessional for Special Education at Ardena, effective September 24, 2023.

Subject 3. Appointment of English as a Second Language (ESL) Instructional Assistant

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Lisa Perlman to the position of ESL Instructional Assistant, 5.5 hours per day for 187 days at a salary of \$15.30 per hour, effective September 26, 2023. (Title I and Title III Grant Funded): *PENDING CRIMINAL HISTORY

Subject 4. Rescind Appointment of Paraprofessional

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda
 Access Public
 Type Action (Consent)
 Recommended Action Rescind the appointment of Migdalia Block from the position of Paraprofessional for Preschool at Land O'Pines School, effective September 1, 2023 at Step 1, \$28,675. (Previously approved August 23, 2023)

Subject 5. Approval of LOA for Paraprofessional

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Gina Labollita, Paraprofessional for Special Education at Griebing School:

LEAVE	FROM	THROUGH
Family Leave	September 1, 2023	October 15, 2023
Without Pay	(6 weeks as needed)	
With Benefits		

Subject 6. Appointment of Paraprofessional(s) for Special Education

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following to the position of Paraprofessional(s) for Special Education, at Step 1, \$28,675, prorated. *PENDING CRIMINAL HISTORY

NAME	SCHOOL	EFFECTIVE
Wendy Braverman*	Aldrich	10/2/2023
Maureen MacTaggart*	MSS	9/21/2023

Subject 7. Appointment of Central Office Secretary

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Michele Portaro to the position of Central Office Secretary, Step 3, \$42,000, effective November 1, 2023 (Rpl. R. Allen - Retirement).

Subject 8. Approval of Early Arrival/Late Dismissal Facilitators

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the utilization of all faculty members as Early Arrival/Late Dismissal Facilitators at \$25 per session, retroactive to September 7, 2023 through June 30, 2024 as needed.

Subject 9. Approval of Staff Transfer(s)

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached list of staff transfers for the 2023-2024 school year:

File Attachments
[SUPPORT STAFF TRANSFERS 9-20-23 BOE MTG.pdf \(9 KB\)](#)

Subject 10. Second Read Policy 4217

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve Second Read Policy 4217 - Use of Corporal Punishment

File Attachments
[Policy 4217 Second Read.pdf \(40 KB\)](#)

Subject 11. Approval of Substitute Paraprofessional(s)

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Paraprofessional(s) for the 2023-2024 school year at the rate of \$91.84 per day, as needed:

Kylie Bitsko*	Amanda Bastone*
Michele Portaro	Catherine Henderson
Olivia Naum	Erin Downey
Morgan Pietrangelo	Lisa Perlman*

Subject 12. Approval of Substitute School Secretary(s)/Office Assistant(s)

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Secretary/Office Assistant/Media Assistant for the 2023-2024 school year at the rate of \$91.84 per day, as needed:*PENDING CRIMINAL HISTORY

Kylie Bitsko*	Amanda Bastone*

Subject 13. Resignation of Cafeteria Aide

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Josephine Ceglecki, Cafeteria Aide at Land O'Pines School, effective August 18, 2023.

Subject 14. Resignation of Cafeteria Aide

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public
Type Action (Consent)
Recommended Action Accept, with regret, the resignation of Evelyn Rizo Guerra, Cafeteria Aide at Middle School North, effective October 6, 2023.

Subject 15. Appointment of Cafeteria Aides

Meeting Sep 20, 2023 - Regular Meeting
Category Q. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action Appoint the following Cafeteria Aides for the 2023-2024 school year: PENDING CRIMINAL HISTORY REVIEW

Name	Location	Hours/Rate
Ramona Greene	MS South	3/ \$15.00
Gayleen Hasner	Ramtown	2.5 / \$15.00
Janet Honig	Taunton	2.5 / \$15.00
Christine Lanigan	Adelphia	2.5 / \$15.00

Subject 16. Approval of Transfer of Cafeteria Aide

Meeting Sep 20, 2023 - Regular Meeting
Category Q. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action Approve the transfer of the following Cafeteria Aides:

	From:		To:		Effective:
Tara Lonardo	Greenville School	2.5hrs \$15/hr	MS North	3hrs \$15/hr	October 10, 2023

Subject 17. Approval of Transfer of Night Head Custodian

Meeting Sep 20, 2023 - Regular Meeting
Category Q. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action Approve the transfer of Stephen Driscoll, Night Head Custodian at Greenville School, to the position of Fulltime Custodian at Greenville School, resigning stipend of \$1400, effective November 1, 2023.

Subject 18. Approval of Transfer to Night Head Custodian

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Annette Petercsak from Custodian at Greenville School to the position of Night Head Custodian at Greenville School, effective November 1, 2023 at their current Step and Salary on the Custodial Salary Guide, with a stipend of \$1,400, prorated. (Replacing Stephen Driscoll)

Subject 19. Approval of Transfer of Hourly Custodian

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Christopher Eckelson, Hourly Custodian at MS South, to the position of Fulltime Custodian at MS South, Step 1 \$31,265, plus Boiler License stipend of \$200.00, effective September 21, 2023, prorated.

Subject 20. Approval of Black Seal Stipend

Meeting Sep 20, 2023 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Bobbi Kass to receive a Black Seal License stipend of \$200.00 for the 2023-2024 school year, effective September 1, 2023, prorated.

R. 5000 Pupils - Consent Agenda

Subject 1. Approval of Tuition Student - Jackson Township School District

Meeting Sep 20, 2023 - Regular Meeting

Category R. 5000 Pupils - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Accept tuition from Jackson Township School District for a 4th grade special education student to attend our MD/ERI class at Memorial Elementary School for the 2023-2024 school year at a tuition cost of \$48,408.00/\$268.93 per diem plus applicable related service costs.

S. 6000 Finances - Consent Agenda

Subject 1. Bills and Claims Submitted by Board Secretary

Meeting Sep 20, 2023 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the payment of all bills and claims as shown for the periods August 16, 2023 to August 31, 2023 and September 1, 2023 to September 15, 2023 have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of September 15, 2023 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

File Attachments

[Bills and Claims 8-16-23 to 8-31-23.pdf \(584 KB\)](#)

[Bills and Claims 8-16-23 to 8-31-23-2.pdf \(115 KB\)](#)

[Bills and Claims 9-1-23 to 9-15-23.pdf \(600 KB\)](#)

Subject 2. New Jersey School Boards Association Fall School Law Forum 2023

Meeting Sep 20, 2023 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Board of Education members and Senior Administration to attend the NJSBA Fall School Law Forum 2023, October 26, 2023 at a rate of \$299.00 per person, in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

Each Board Member will recuse themselves from voting on his/her attendance and will vote on approval of the other board members.

Subject 3. Grounds Department

Meeting Sep 20, 2023 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Quote # 239,223.00 for the purchase of (3) three Boss Snowrator Mags-SNR2440 Ride-on Snow Blowers from Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, NJ 08053, at a cost of \$68,357.91. (NJ State Approved Co-op # 65MCESCCPS Bid # ESCNJ 22/23-12

Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

File Attachments
[Cherry Valley Quote - 239,223.00.pdf \(70 KB\)](#)

Subject 4. Appointment of Nursing Services

Meeting Sep 20, 2023 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Appoint Aveanna Healthcare, Toms River, NJ to provide nursing services for the 2023-2024 school year at the rate of \$52.00 per hour for a LPN and \$62.00 per hour for a RN, on an as needed basis. (IDEA Grant Funded or General Fund)

Subject 5. Approval of July 2023 Board Secretary and Treasurer Reports

Meeting Sep 20, 2023 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the July 2023 Board Secretary and Treasurer Reports attached.

File Attachments
[TREASURER REPORT July 2023.xlsx \(500 KB\)](#)
[BSR July 23.pdf \(171 KB\)](#)

T. 7000 Property - Consent Agenda

Subject 1. Approve the Destruction and Disposal of books & VCR tapes

Meeting Sep 20, 2023 - Regular Meeting

Category T. 7000 Property - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve the destruction and disposal of books and VCR tapes from the Media Center catalog, which are damaged and/or contain unreliable or obsolete information.
Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

Subject 2. Donation of Classroom Materials

Meeting Sep 20, 2023 - Regular Meeting
Category T. 7000 Property - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept a donation from the Aldrich School PTO of classroom reading materials valued at approximately \$1,200.

File Attachments
[PTO Donation Letter to Board - Classroom Libraries.PDF \(25 KB\)](#)
[PTO Donation to School - Classroom Libraries.doc \(25 KB\)](#)

Subject 3. Donation from Ramtown PTO

Meeting Sep 20, 2023 - Regular Meeting
Category T. 7000 Property - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept a donation from the Ramtown School PTO for classroom materials valued up to, but not to exceed the amount of \$15,000, resurfacing, weatherproofing, and detailing of the outdoor Ramtown basketball court through an approved/insured vendor in the amount of \$2,752.71 and a poster printer valued at \$2,453.99.

File Attachments
[PTO Donation Memo Ramtown.pdf \(151 KB\)](#)

U. 8000 Operations - Consent Agenda

V. 9000 Community - Consent Agenda

W. New Business: Non-Consent Agenda Items

Subject 1. New Business: Non-Consent Agenda Items

Meeting Sep 20, 2023 - Regular Meeting
Category W. New Business: Non-Consent Agenda Items
Access Public
Type Discussion

X. New Business: Addenda to the Agenda

Y. Comments from the Public

Subject 1. Public Comments

Meeting Sep 20, 2023 - Regular Meeting
Category Y. Comments from the Public
Access Public
Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

Subject 2. May be submitted via email publiccommentboemtg@howell.k12.nj.us Please visit the district website <https://www.howell.k12.nj.us> for instructions and details prior to the meeting date.

Meeting Sep 20, 2023 - Regular Meeting
Category Y. Comments from the Public
Access Public
Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

Z. Closing Items

Subject 1. Adjournment

Meeting Sep 20, 2023 - Regular Meeting
Category Z. Closing Items
Access Public

Type

Action

Recommended
Action

Motion to Adjourn

RONALD SANASAC
Assistant Superintendent for
Business Administration/Board Secretary